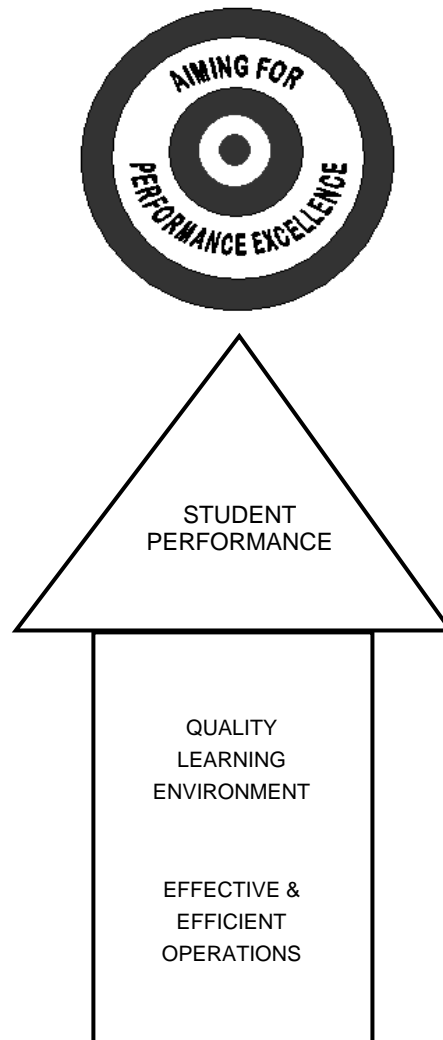


BUCKEYE LOCAL BOARD OF EDUCATION

November 22, 2011

7:00 p.m.

Wallace H. Braden Junior High School



WE EDUCATE FOR SUCCESS.

Buckeye Local Board of Education

Mary Wisnyai, President

Jacqueline Hillyer, Vice President

Mark Estock

Greg Kocjancic

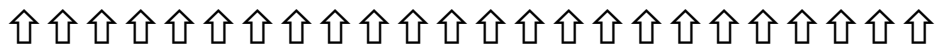
Sharon Schoneman

**Nancy L. Williams
Superintendent**

**Sherry L. Wentworth
Treasurer**

VISION / MISSION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a WORLD CLASS LEARNING COMMUNITY that gives ALL students the opportunity to be successful in THEIR future.



GOALS

The Buckeye Local Board of Education has established the following goals.

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

BUCKEYE LOCAL BOARD OF EDUCATION
REGULAR MEETING
November 22, 2011

- I. Call to Order
- II. Roll Call of Members
- III. Meditation
- IV. Pledge of Allegiance to the Flag
- V. Approval of Minutes
- VI. Communications

Recognition – Ashley Thomas, 2011 Star Beacon All-Ashtabula County Volleyball Player of the Year

Caitlin Mills, 2011 All-Ashtabula County Girls Soccer Co-Player of the Year

Juli Meaney, 2011 All-Ashtabula County Girls Soccer Coach of the Year

Ohio Auditor of State Award – The State of Ohio Office of the Auditor in recognition of exemplary financial reporting

Certificate of Commendation – The State Board of Education in recognition of achieving an Excellent rating on the 2010-11 Report Card

Kingsville Public Library – Partnership Update from Jim Hernandez

- VII. Public Participation Related to Agenda Items

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

- VIII. Treasurer's Report

- A. Information

1. Food Service Report

Ms. Lisa Loomis, Food Service Supervisor, will present a financial report to the board for the first quarter of the school year.

November 22, 2011

VIII. Treasurer's Report

B. Reports and Recommendations

It is the recommendation of the Treasurer that the Board approve the following items.

1. Bills Paid in October

Approve the list of bills paid in October, as sent to the Board on November 16, 2011.

2. Financial Reports

Approve the financial reports, as sent to the Board on November 16, 2011.

IX. Superintendent's Report

A. Information

1. School and District Rankings

Miss Williams will give a brief overview of the school and district rankings for the 2010-11 school year that were recently published by the Ohio Department of Education in response to House Bill 153.

2. Third Grade Reading Achievement Test Results

Miss Williams will share the results of the October administration of the Third Grade Reading Achievement Assessment.

November 22, 2011

IX. Superintendent's Report

B. Reports and Recommendations

It is the recommendation of the Superintendent that the Board approve the following items.

1. Board Policies

Approve the changes in the following board policies that were finalized at the work session on October 25, 2011.

Revisions

1460	Physical Examination
2260.01	Section 504 / ADA Prohibition Against Discrimination Based on Disability
3122.02	Nondiscrimination Based on Genetic Information of the Employee
3160	Physical Examination
3161	Unrequested Leaves of Absence/Fitness for Duty
4122.02	Nondiscrimination Based on Genetic Information of the Employee
4160	Physical Examination
4161	Unrequested Leaves of Absence/Fitness for Duty
5113.02	School Choice Options Provided by the No Child Left Behind Act
5330	Use of Medications
8210	School Calendar
8510	Wellness
9160	Public Attendance at School Events

Additions

1415	Severance Pay
1422.02	Nondiscrimination Based on Genetic Information of the Employee
1432	Sick Leave
1461	Unrequested Leaves of Absence/Fitness for Duty
1623	Section 504 / ADA Prohibition Against Disability Discrimination in Employment
3123	Section 504 / ADA Prohibition Against Disability Discrimination in Employment
4123	Section 504 / ADA Prohibition Against Disability Discrimination in Employment
6530	Payment of Accrued, Unused Vacation Leave

2. School Nurse Job Description

Approve the revised school nurse job description as found in Exhibit A.

November 22, 2011

IX. Superintendent's Report

C. Personnel

It is the recommendation of the Superintendent that the Board approve the following items.

1. Family Medical Leave

Lori Dunn, language arts teacher at Braden Junior High School, from November 21, 2011 through no longer than February 13, 2012

Berniece Niemi, custodian at Kingsville Elementary School, from November 25, 2011 through no longer than February 20, 2012

Margaret Andes, 2nd grade teacher at Kingsville Elementary School, from December 5, 2011 through no longer than February 27, 2012

Dennis Mitchell, 6th grade teacher at Braden Junior High School, from February 6, 2012 through no longer than April 30, 2012

2. Resignation

Mary Ann Firster, Student Monitor Educational Aide at Ridgeview Elementary School, effective November 7, 2011

3. Recall from Lay Off

Bradley Vincenzo, Student Monitor Educational Aide at Ridgeview Elementary School, 2 hrs./day, Step 2 of 5, \$13.42/hr., effective December 1, 2011

4. Change in Contract

Grant continuing contracts to the following employees, effective April 19, 2011.

Jessica Detec
Steve Farr
Robin Hudson
Holly White

November 22, 2011

IX. Superintendent's Report

C. Personnel

5. Appointments – Certified Staff

School Nurse

Elizabeth Gray, Braden Junior High School and Ridgeview Elementary School, one-year limited part-time contract (.75 contract; 6 hrs. per day), B, 5 yrs. exp., \$21,093.07, effective November 14, 2011

Family and Consumer Science Teacher

Karen Compton, Braden Junior High School, one-year limited part-time contract, (.33 contract; 2 hrs., 40 min. per day) B + 10, 4 yrs. exp., \$9,122.98, effective November 21, 2011

Math Teacher

Ryan Neuman, Edgewood Senior High School, one-year limited contract, B, 0 yrs. exp. (\$174.41/day), effective November 21, 2011
Mr. Neuman is currently serving as a long-term substitute for Mr. Harper.

Tutor / \$22.59 / hr.

Special Education

Sandra Kerutis (R, 4.0 hrs. / day, effective October 31, 2011)

Title I

Beverly Adams (R, 4.0 hrs. / day, effective November 14, 2011)

November 22, 2011

IX. Superintendent's Report

C. Personnel

6. Extracurricular and Special Fee Assignments

**SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED /
LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Gregory Stolfer	Asst. wrestling coach (7/8)	0	11/11/11	\$3,226.60
Don Palm	Asst. boys basketball coach (7)	0	11/15/11	<u>\$2,968.47</u>
			TOTAL	\$6,195.07

<u>Volunteer Coach</u>	<u>Start Date</u>
Keith Kister – swim coach	November 11, 2011

November 22, 2011

IX. Superintendent's Report

C. Personnel

7. Appointments – Operational Staff

Bus Driver – Bus #31

Tim Root, effective November 21, 2011
Step 1 of 6, \$16.16/hr.

Substitute Cafeteria Service Personnel

Paula Ahlstrom

Substitute Secretary

Sandy Amsdell

Substitute Custodians

Eric Farmer
Shirley Miller

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

November 22, 2011

X. Board's Report

A. House Bill 136

The Board will discuss House Bill 136 that expands the availability of vouchers for students to attend private or parochial schools.

B. Facilities Master Plan

The board will discuss results of the recent election and possible next steps.

XI. Visitor Participation Relative to New Items

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

XII. Adjournment

SCHOOL NURSE

General Description of Essential Functions

1. The school nurse shall serve as a consultant to the administrators, parents, students and teachers in regard to the health needs of the students;
2. Act as liaison between school district and the medical community;
3. Acquaint the administration and school personnel with health problems and resources in the school, home and community; and
4. Coordinate health care services and work cooperatively with the county and state health department.

Specific Job Duties

The school nurse shall perform the following duties:

1. Assist in programs utilizing the services of clinics, physicians and dentists;
2. Conduct hearing, vision, and body mass index (BMI) screenings. Report and make referrals as appropriate;
3. Provide nursing care to injured or ill students;
4. Must be available for emergencies throughout the district;
5. Dispense medication or delegate according to Ohio Revised Code with appropriate training, demonstrations, supervision, and evaluation;
6. Act as consultant, health educator and counselor to promote disease prevention and healthy lifestyles for students, staff and parents;
7. Assist in disease control programs by monitoring compliance with local and state immunization laws, screening for lice and other communicable diseases;
8. Write the individual health care plans for students with special health care needs, and in-service staff as needed;
9. Provide staff with necessary student health information on an "as needed" to know basis;
10. Refer students in need of medical and dental care to the proper local authorities;

11. Observe ethics of the nursing profession; exhibit professional behavior, sound judgment and maintain confidentiality;
12. Maintain up-to-date health records for students including emergency contact information;
13. Serve as a resource person to school personnel in matters of health instruction;
14. Order medical supplies, materials and equipment for the school;
15. Provide bloodborne pathogens training for district;
16. Act as a CPR instructor for staff and students;
17. Perform other duties as assigned by the principal.

Qualifications

The school nurse shall possess the following qualifications:

1. Have a bachelor's degree in nursing;
2. Possess a Registered Nurse's license from the Ohio Board of Nursing;
3. Possess a license from the Ohio Department of Education to be a school nurse;
4. Hold a current certificate to be a CPR instructor;
5. Previous experience in the nursing profession is preferred;
6. Demonstrate the ability to work effectively with others and promote good public relations;
7. Communicate ideas and directives clearly and effectively both orally and in writing;
8. Possess effective, active listening skills;
9. Demonstrate organizational and problem solving skills;
10. Display general operating knowledge of computers and related software.
11. Pass a pre-employment drug test for controlled substances and remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the district; and
12. Have a record free of criminal violations that would prohibit public school employment.

Salary

Refer to the certified salary schedule in the current BEA Agreement.

Evaluation

Conducted annually by the building principal

Adopted 12/18/85

Revised 11/22/11